



# pathways guide

EMPLOYMENT PROGRAMS AND JOB  
SUPPORT

ALTERNATIVE FURTHER EDUCATION  
OPTIONS

INFORMATION FOR APPRENTICESHIPS &  
TRAINEESHIPS

LOCAL SUPPORT SERVICES AVAILABLE

I'm looking  
forward to starting  
my new journey



- Apprenticeships and traineeships
- Career guidance
- Get help finding a job



LEARN MORE

1300 000 AGA (242)  
[aga.com.au](http://aga.com.au)

**START  
FINDING  
YOUR WAY,  
TODAY!**

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Inner Northern LLEN acknowledges the Wurundjeri Woi Wurrung people of the Kulin Nation as the Traditional custodians of the lands and waterways in the inner north, and pay our respect to their Elders past, present, and emerging.

Disclaimer: The information and content in this publication are designed as a guide only. While every effort has been made to ensure the information is accurate, INLLEN disclaims any liability for errors or omissions. Users should verify the information directly with the relevant organisation.

# pathways guide



**THIS PATHWAYS GUIDE PROVIDES INFORMATION ON ALTERNATIVE FURTHER EDUCATION, TRAINING AND EMPLOYMENT PROGRAM OPPORTUNITIES FOR YOUNG PEOPLE IN THE INNER NORTHERN LOCAL LEARNING AND EMPLOYMENT (INLLEN) REGION.**

Program-based, this guide predominantly targets learning opportunities for young people aged 15 years and over who are seeking alternative education options, who are at risk of, or who have disengaged from education and training.

The guide covers a range of options available in schools, TAFE, adult community education providers and not-for-profit organisations who are working with and supporting young people. There are a wide

range of local organisations and service providers who are working in the Darebin, Merri-bek and Yarra council regions to ensure young people who live in Melbourne's inner north get the support they need to get started in their working lives.

# A bit about inllen

## AND WHAT WE DO



**The Inner Northern Local Learning and Employment Network (INLLEN)** is an independent not-for-profit community organisation which builds partnerships and strategies to improve education, training, and employment outcomes for young people across Darebin, Merri-bek and Yarra.

INLLEN's vision is for all young people in the inner north to transition successfully from education to meaningful post-school options of their choice.

INLLEN is an incorporated association governed by a Committee of Management made up of people from industry, government, education and training providers, and the local community.

### WHAT WE DO

We build strategic partnerships between government, industry, education and community providers to develop local responses ensuring the opportunity for all young people in the region to successfully transition from school to further education, training or employment.

For more information about who we are, what we do and how you can get involved, go to.

[inllen.org.au](http://inllen.org.au)



[@InnerNorthJobsForYouth](https://www.instagram.com/InnerNorthJobsForYouth)

### JOBS FOR YOUTH CAREER HUB

Jobs for Youth Career Hub is a one-stop portal for local, youth-focused job listings, employment events & activities and job-hunting advice. Access local entry-level employment opportunities across the Inner North of Melbourne.



Join the Jobs for Youth Career Hub to receive updates on jobs in your local area.

[jobsforyouth.com.au](http://jobsforyouth.com.au)





# Pathways to employment

These are programs designed to support you on your path to gaining employment.

## EMPLOYMENT EMPOWERS PROGRAM

### ORGANISATION

**CENTRE FOR MULTICULTURAL YOUTH (CMY)**

### PROGRAM DESCRIPTION

Young people from refugee and migrant backgrounds have a world of experience, but some need support to translate that to the workplace. A job is vital for young people to become financially independent, but it also helps to provide a sense of belonging, community, and self-worth.

The Employment Empowers program at CMY provides that vital first step for young people looking to secure meaningful employment and fulfil their potential. By supporting young people through direct employment opportunities, traineeships,

apprenticeships, and workplace experience, Employment Empowers enables participants to build invaluable networks and form the building blocks for their working life.

### PATHWAYS

The Employment Empowers program will help support you in gaining direct employment or help get you in the right direction, such as assisting you with obtaining an apprenticeship.

**03 9340 3700**

[employmentempowers@cmynet.au](mailto:employmentempowers@cmynet.au)

[cmynet.au/young-people-community/employment/employment-empowers](https://cmynet.au/young-people-community/employment/employment-empowers)

## EMPLOYMENT PLUS

### ORGANISATION

#### THE SALVATION ARMY

### PROGRAM DESCRIPTION

At Employment Plus, we understand finding a job can be tough. From the highs of securing your first interview to the lows of being knocked back a second, third or maybe the fourth time – we’ve been through it all. Whether you’re living in regional Australia or the city, whether you’re new to the country or a long-term resident, whether you’re young or older – we have the resources and staff ready to roll up their sleeves and help you find work.

So, how do we do it? Through our Salvation Army ties, we’ve secured access to some of Australia’s most successful employment programs – including job active, Transition to Work, Disability Employment Services and Smart, Skilled and Hired – giving you the structure and support you need to find a job.

What you’ll get on your search with us depends on your personal needs but could include resume writing help, a Job Coach, free training, access to unadvertised jobs and more. You may be surprised at what support we can offer.

### PATHWAYS

Employment Plus will help and support you to gain employment in your chosen industry.

13 61 23

[employmentplus.com.au/job-seekers](http://employmentplus.com.au/job-seekers)

## EMPLOYABILITY SKILLS TRAINING

### ORGANISATION

#### SARINA RUSSO

### PROGRAM DESCRIPTION

Become job-ready through pre-employment training. Sarina Russo Institute helps you develop the skills needed for local jobs. We will help – Get that Job, Keep that Job and Grow in that Job.

SRI will support you and prepare you for work through our specialist programs:

1. **Building employability skills training (best)** - Training Block 1
2. **Get that job** - Training Block 2

You may have opportunities to undertake work experience and internships where you have employment opportunities.

### PATHWAY

Employability Skills Training will help you gain employment in your chosen industry.

13 15 59

[sarinarusso.com/job-seekers](http://sarinarusso.com/job-seekers)

## FIRST NATIONS EMPLOYMENT SERVICES

### ORGANISATION

#### SARINA RUSSO

### PROGRAM DESCRIPTION

First Nations employment programs provide you with support in all many areas, including:

- Access to job opportunities and work experience placements
- Employability training to prepare you for the workplace
- Culturally appropriate coaching and mentoring
- Access to our team of allied health professionals
- Referrals to work focused short courses and qualifications

## **PATHWAY**

Whatever your career aspirations, Sarina Russo will support you to enter the workforce of your chosen industry.

**13 15 59**

[sarinarusso.com/job-seekers/job-seeker-services/first-nations-employment-services](http://sarinarusso.com/job-seekers/job-seeker-services/first-nations-employment-services)

## **YOUTH PROGRAMS**

### **ORGANISATION**

**STREAT**

### **PROGRAM DESCRIPTION**

Our programs are open to marginalised, socially isolated or disadvantaged young people aged 16 to 24 who require a supportive learning and work experience environment to get ready for work or study. We provide a compassionate and constructive social environment with new peers who are also keen to make a positive change in their lives.

**Taste of STREAT:** Half-day workshops for

young people interested in STREAT's Intro to Work or Ready to Work programs.

**Taste of STREAT** provides an interactive experience that includes making coffee and creating food whilst learning about STREAT and what we can offer a young person before they chose to commit to a longer program. This program is for young people and their worker and are run on a semi-regular basis, please call the Youth Programs Team for information on the next session. An application form is necessary for all of our programs. The form may appear lengthy, but is very easy to complete.

**Fast Track to Work:** An 8-week program for young people facing barriers to employment who are seeking work in the hospitality or horticulture industries. Many people who undertake this program move into the 9 month Paid to Work program.

**Paid to Work:** A 9-month program supporting the transition of STREAT graduates into open employment. Paid to Work graduates receive ongoing support from the Youth Transitions Team, are paid award wages and are encouraged to continue employment once the program is complete.

### **PATHWAY**

STREAT support young people and provide them with the skills to secure employment in Hospitality and Horticulture.

**03 9629 4222**

[info@streat.com.au](mailto:info@streat.com.au)

[streat.com.au/youth-programs](http://streat.com.au/youth-programs)



## ORGANISATION

### SCARF

#### PROGRAM DESCRIPTION

Scarf's programs are available to young people (18- 28) seeking protection, and from a refugee or migrant background. Through training, mentoring and paid work experience, they aim to help overcome barriers to employment.

**10-week Seasonal Program:** Scarf's 10-week Seasonal Programs include weekly training sessions and a series of Scarf Dinners (on Wednesday afternoons and evenings) in a partner restaurant, where trainees are supported by hospitality mentors whilst gaining paid work experience. Trainees are paid Restaurant Industry Award wages for their work during weekly Scarf Dinners, allowing for plenty of real work experience which can be added to a resume!

After 10 weeks of training, mentoring and work experience, trainees are offered up to six months of post-program support with a focus on Wellbeing and Job-Readiness.

Neil Baxendale: 0479 038 240

[jobready@scarfcommunity.org](mailto:jobready@scarfcommunity.org)

[scarfcommunity.org/10-week-program](https://scarfcommunity.org/10-week-program)

## ORGANISATION

### THE OPPORTUNITY LAB

#### PROGRAM DESCRIPTION

The Opportunity Lab Youth program is for young people aged 15-25 years who are

at risk of or are disengaged from learning, employment or who are about to leave school.

This program is tailored to meet a diverse group of clients, inclusive of young people who have limited connections to their community, have experienced trauma or have a psycho-social, intellectual/ learning, or neurological disability.

We work with clients holistically, recognising where they have been, identifying what the barriers and challenges are in order to work with them in these areas.

#### PATHWAY

There are opportunities for accredited training, work skills and work experience through our social enterprise activities. We will support you to gain employment that could include with The Opportunity Lab, in the open employment market or through our contacts.

Kathy Prior: 0409 570 046

[info@theopportunitylab.org.au](mailto:info@theopportunitylab.org.au)

[theopportunitylab.org.au/programs](https://theopportunitylab.org.au/programs)

## EMPLOYABILITY SKILLS TRAINING

## ORGANISATION

### YOUTH PROJECTS

#### PROGRAM DESCRIPTION

Youth Projects is an independent, registered charity which provides front line support to young people and individuals experiencing disadvantage, unemployment, homelessness, alcohol and other drug issues. We also help those

looking to re-engage with learning and employment.

Our youth-specialist Employability Skills Training supports young people under 25 years on income support to develop communication, teamwork, time management and problem solving, career development and job preparation skills to secure meaningful employment.

Not everyone wants or needs a university qualification. Getting tailored vocational education and training in a specific field helps you focus your future job plans. And all our training is youth specific and takes place in a friendly, informal environment.

### **PATHWAY**

Depending on what course you want to do, after completing the course, you might want to achieve higher level qualifications. If further study is not the best option for you, you may wish to gain an entry-level position in the industry of the course you completed.

03 9304 9100

[youthprojects.org.au/employability-skills-training](http://youthprojects.org.au/employability-skills-training)

## **EMPLOYMENT PROGRAM**

### **ORGANISATION**

#### **WHITELION**

### **PROGRAM DESCRIPTION**

Whitelion's employment program aims to engage with young people experiencing barriers to employment such as mental health issues, offending backgrounds,

drug and alcohol issues, being in 'out of home care (foster care or residential care) and homelessness.

The Whitelion Employment Program offers a holistic employment placement and support service for highly marginalised youth job seekers. Young people referred to the program are provided with a vocational assessment on referral, followed by extensive pre-employment training and mentoring to develop employment skills and aspirations.

### **PATHWAY**

Whatever your career aspirations, Whitelion will help you enter the workforce of your chosen industry.

1300 669 600 or 03 8354 0800

[whitelion@whitelion.asn.au](mailto:whitelion@whitelion.asn.au)

[whitelion.asn.au/employment](http://whitelion.asn.au/employment)

## **TRANSITION TO WORK (TtW)**

### **ORGANISATION**

#### **ASURIA**

### **PROGRAM DESCRIPTION**

Transition to Work (TtW) program is designed to help participants aged 15-24 gain the skills, experience, and qualifications needed for a pathway into work or study.

In the program, you will receive intensive, pre-employment support to develop the right skills to get the job you want, connect with education or training, and connect with your local community with the support of an Asuria Youth Mentor.

Asuria Youth Mentors will work with you to ensure we find the most suitable activities and services that will help you achieve your education or career goals.

## **PATHWAY**

Transition to Work provides intense pre-employment support to improve your work-readiness and help you to work (including apprenticeships and traineeships) or study.

1800 773 338

[asuria.com.au/youth](https://asuria.com.au/youth)

## **ORGANISATION**

### **HELM YOUTH SERVICES**

## **PROGRAM DESCRIPTION**

Helm Youth Services provide school to work programs to disadvantaged young people aged 15-24.

**Youth Enterprises Australia (YEA):** A 6 month transition program to support young people on their journey to long term employment. The program provides intensive, pre-employment support to improve the work-readiness of young people and help them into work (including apprenticeships and traineeships).

**Future Focus:** Employability skills training program that provides young people with essential skills and knowledge required to succeed in the modern workplace.

## **PATHWAY**

Helm provides intense pre-employment support to improve your work-readiness

and help you to work (including apprenticeships and traineeships) or study.

03 9686 2354

[helm.org.au/yea](https://helm.org.au/yea)

## **ORGANISATION**

### **BRIDGE DAREBIN**

## **PROGRAM DESCRIPTION**

Bridge to work is an award-winning, work-readiness hospitality program for neurodiverse young people aged between 18 – 30. This practical course supports students to make a successful transition to sustainable employment or further studies.

Throughout the 20-week course learners build vocational skills in barista training, customer service and back-of-house hospitality as well as employability and interpersonal skills that benefit any public-facing roles. This program won the Creating Local Solutions Award at the 2019 Victorian Learn Local Awards.

## **PATHWAY**

Bridge to work provides essential work readiness skills to continue the transition to work or further studies.

[amelia@bridgedarebin.org.au](mailto:amelia@bridgedarebin.org.au)

[bridgedarebin.org.au/course/bridge-to-work](https://bridgedarebin.org.au/course/bridge-to-work)



# Pre – apprenticeship providers

Pre-apprenticeships are designed to help you prepare to enter an apprenticeship. A pre-apprenticeship provides valuable workplace experience, skills and knowledge.

**MOST APPRENTICESHIP PROVIDERS PREFER THAT YOU COMPLETE A PRE-APPRENTICESHIP BEFORE THEY SUPPORT YOU IN OBTAINING AN APPRENTICESHIP. MOST PROVIDERS CAN OFFER SUPPORT IN GAINING A PRE APPRENTICESHIP.**

Here are some pre-apprenticeship providers to get you started.

## PRE-APPRENTICESHIPS

### ORGANISATION

**AGA**

### PROGRAM DESCRIPTION

Pre-apprenticeships are Certificate II courses. A pre-apprenticeship is a great way to get a start in a career. Many employers are now requesting you complete

a pre-apprenticeship qualification before applying for a Certificate III apprenticeship.

You don't need any previous study or experience to do a pre-apprenticeship course and you may qualify for government funding to reduce the cost.

### PATHWAY

After completing your pre-apprenticeship, you will be seen as more 'work ready' by an employer and will have a better opportunity to get an apprenticeship. You may wish to look at the Apprenticeship and Traineeship section of this guide to see what organisation can help you obtain an apprenticeship.

**1300 000 242**

[aga.com.au/training-courses/pre-apprenticeship-courses](https://aga.com.au/training-courses/pre-apprenticeship-courses)

## ORGANISATION

### KANGAN INSTITUTE

#### PROGRAM DESCRIPTION

Undertaking a pre-apprenticeship at Kangan Institute can get you in the fast lane, by giving you the skills and confidence to start your apprenticeship. This pathway is a great way to discover more about the trade you're interested in and what it's like to work within the industry.

#### PATHWAY

After completing your pre-apprenticeship, you will be seen as more 'work ready' by an employer and will have a better opportunity to get an apprenticeship. You may wish to look at the Apprenticeship and Traineeship section of this guide to see what organisation can help you obtain an apprenticeship.

13 82 33

[kangan.edu.au/study-with-us/prospective-students](http://kangan.edu.au/study-with-us/prospective-students)

## ORGANISATION

### MELBOURNE POLYTECHNIC

#### PROGRAM DESCRIPTION

Not sure which trade you'd like to do? Pre-apprenticeships are a great way to find out what it's like to work in a particular industry without committing to a formal apprenticeship.

**Pre-apprenticeships (Pre Apps)** are available to secondary students, school leavers and mature age students seeking a new career path. Pre Apps are tied to a

Certificate II in your area of interest (e.g. Certificate II in Shop fitting), but you don't need to have an employer to start the course.

#### PATHWAY

After completing your pre-apprenticeship, you will be seen as more 'work ready' by an employer and will have a better opportunity to get an apprenticeship. You may wish to look at the Apprenticeship and Traineeship section of this guide to see what organisation can help you obtain an apprenticeship.

1300 635 276

[info@melbournepolytechnic.edu.au](mailto:info@melbournepolytechnic.edu.au)  
[melbournepolytechnic.edu.au/study/qualifications/apprenticeships-traineeships](http://melbournepolytechnic.edu.au/study/qualifications/apprenticeships-traineeships)

## ORGANISATION

### RMIT

#### PROGRAM DESCRIPTION

A pre-apprenticeship gives you essential skills in your interest area and readies you for an apprenticeship. You'll learn the basics and gain practical experience, giving you an edge when you start your apprenticeship.

#### PATHWAY

After completing your pre-apprenticeship, you will be seen as more 'work ready' by an employer and will have a better opportunity to get an apprenticeship. You may wish to look at the Apprenticeship and Traineeship section of this guide to see what organisation can help you obtain an



apprenticeship.

03 9925 2000

vehs@rmit.edu.au

[rmit.edu.au/study-with-us/levels-of-study/apprenticeships-and-traineeships/programs](http://rmit.edu.au/study-with-us/levels-of-study/apprenticeships-and-traineeships/programs)

## **ELECTRICAL PRE-APPRENTICESHIP**

### **ORGANISATION**

**NECA**

### **PROGRAM DESCRIPTION**

Why not have a crack at joining a Pre-apprenticeship and start your journey as a sparky?

Challenge your smarts as well as your hand skills as you learn from qualified tradespeople the basics of being an electrician. Completing your pre-app along with our 'Bright Spark' skills program will give you the best chance of securing an apprenticeship in this highly sought-after trade.

### **PATHWAY**

After completing your pre-apprenticeship, you can continue on your way to an electrical apprenticeship.

03 9381 1922

[info@necaeducation.com.au](mailto:info@necaeducation.com.au)

[necaeducation.com.au/course/pre-apprenticeship](http://necaeducation.com.au/course/pre-apprenticeship)

## **DID YOU KNOW?**

### **PRE-APPRENTICESHIPS**

A pre-apprenticeship course is a stepping stone to get into the industry of your choice. Completion of a pre-apprenticeship course will help to:

- Prepare you for the working environment in the selected industry
- Give you some basic skills or improve your existing skills
- Pave the way for the learning you will get as part of your apprenticeship

Pre-apprenticeship courses may be undertaken part-time while you are still at school, as part of your VCE or VCE VM studies, or after you have completed school.



# Traineeship & Apprenticeship providers

If you are interested in completing an apprenticeship or traineeship, these providers can help and support you in gaining and completing an apprenticeship or traineeship.

## TRAINEESHIPS

**TRAINEESHIPS GENERALLY TAKE BETWEEN 12 AND 24 MONTHS TO COMPLETE, DEPENDING ON THE QUALIFICATION, AND ARE AVAILABLE IN SERVICE AREAS SUCH AS BUSINESS, RETAIL, COMMUNITY HEALTH, CHILDCARE, HAIR AND BEAUTY, FINANCIAL SERVICES AND MORE.**

### ORGANISATION

**AGA**

### COURSE DESCRIPTION

A traineeship with AGA is an excellent step towards an exciting and rewarding career.

We find you a host employer and provide you with employment support and training throughout your traineeship.

Trainees complete a Certificate III as part of their traineeship. Most of our traineeships take about 12 months to complete, but you can graduate sooner if you achieve the necessary competencies earlier.

### PATHWAY

After completing your traineeship, you can find employment, or you may wish to continue your studies and complete a Certificate IV.

**1300 000 242**

[aga.com.au/apprentices-trainees](https://aga.com.au/apprentices-trainees)

## APPRENTICESHIPS

**APPRENTICESHIPS GENERALLY TAKE BETWEEN 36 TO 48 MONTHS TO COMPLETE, DEPENDING ON THE QUALIFICATION, AND ARE AVAILABLE IN TRADE AREAS SUCH AS BUILDING AND CONSTRUCTION, COMMERCIAL COOKERY, AUTOMOTIVE, ENGINEERING, MANUFACTURING AND MORE.**

### ORGANISATION

**AGA**

#### COURSE DESCRIPTION

Take a step towards an exciting and rewarding career by starting an apprenticeship with AGA.

AGA will find you a host employer and will provide you with great employment support and training throughout your apprenticeship with us.

#### PATHWAY

After completing your apprenticeship, you will be qualified in your trade and can gain full employment.

**1300 000 242**

[aga.com.au/apprentices-trainees](http://aga.com.au/apprentices-trainees)

### ORGANISATION

**NECA**

#### COURSE DESCRIPTION

If you're considering a career in the electrical or communications cabling sector, you couldn't have chosen a more exciting and diverse industry.

Apprenticeships combine practical work with structured training to give you both a nationally recognised qualification and the experience you need for your chosen career. An electrical apprenticeship generally takes four years to complete, and traineeships take one to two years.

Apprenticeships are formal contracts and these contracts set out the training and supervision an employer must provide for the employee, as well as the employee's obligations as an apprentice. Your training can be delivered on-the-job, off-the-job or a combination of both. Off-the-job training is done at NECA Colleges, TAFE Colleges or other approved training providers.

#### PATHWAY

After completing your apprenticeship, you will be qualified in your trade and can gain full employment.

**03 5834 3115**

[necaeducation.com.au/job-seekers/apprenticeships-traineeships](http://necaeducation.com.au/job-seekers/apprenticeships-traineeships)

### ORGANISATION

**SARINA RUSSO**

#### COURSE DESCRIPTION

Apprenticeships deliver professional, financial, and personal rewards, including being a stepping stone to becoming your own boss. So if you're a school student, re-entering the workforce, or looking for a career change, start your qualification today.

Sarina Russo Apprenticeships will:

- Offer advice on over 600 qualifications
- Organise training contracts and workplace inductions
- Contact Registered Training Organisations (RTO)
- Register you with the State Training Authority (STA) who will send you a confirmation letter of your registration
- Ensure you are enrolled with your chosen RTO and help organise any Student Enrolment Fees
- 6-7 months Sarina Russo will check on your progression and organise the signing of a claim form to confirm you and your employer are undertaking the relevant training and accessing all available incentives
- At the 12th and 24th month milestone, Sarina Russo will contact you to ensure everything is on track

## **PATHWAY**

After completing your apprenticeship, you will be qualified in your trade and can gain full employment.

13 15 19

[sarinarusso.com/apprenticeships](http://sarinarusso.com/apprenticeships)

## **ORGANISATION**

### **MAS EXPERIENCE**

## **COURSE DESCRIPTION**

Apprenticeships give you the opportunity to combine work and training while undertaking a nationally recognised course. You get a nationally-recognised qualification

and hands-on experience in real work environments.

They are also a great start to a rewarding career or can be a pathway to further studies. Training is available to anyone aged 15 years and over, in more than 500 occupations across a range of different industries.

Mas Experience is a personal service for employees (Apprentices) where we match you to the right job and employer. Mas offers mentoring, face-to-face engagement, telephone and online support to guide you through your career journey.

## **PATHWAY**

After completing your apprenticeship, you will be qualified in your trade and can gain full employment.

1300 627 628

[masexperience.com.au/for-job-seekers](http://masexperience.com.au/for-job-seekers)

## **APPRENTICESHIPS AND TRAINEESHIPS**

## **ORGANISATION**

### **CVGT AUSTRALIA**

## **COURSE DESCRIPTION**

Apprenticeships and traineeships combine work and training to achieve a nationally recognised qualification. They can be completed full-time, part-time or school-based. CVGT Australia is a great place to start because we've been supporting employers and their apprentices and trainees for more than 30 years.

Once you know where you want to work, you'll need an employer. There are three ways you can complete an apprenticeship or traineeship:

- **Group Training.** You approach CVGT Australia and ask us to employ you. We'll look after everything for you and even pay your wage.
- **Direct Employment.** You find an employer willing to offer you an apprenticeship or traineeship, and you work directly for them.
- **School-Based Apprenticeships & Traineeships.** A combination of school paid work and vocational training.

## **PATHWAY**

After completing your apprenticeship, you will be qualified in your trade and can gain full employment, or you may wish to continue your studies.

13 28 48

[cvgt.com.au/looking-for-work/finding-an-apprenticeship](http://cvgt.com.au/looking-for-work/finding-an-apprenticeship)

## **ORGANISATION**

### **WPC GROUP**

## **COURSE DESCRIPTION**

Whether you're about to complete secondary school or you're stuck in what feels like a dead-end job, an apprenticeship or traineeship could be the next step to a fulfilling career. Whichever field you choose, you'll get formal training and hands-on experience as you earn a nationally recognised qualification in a field in

need of skilled workers. And you will get paid from day one of your placement.

Apprenticeships and traineeships are available in more than 300 occupations, and 7 of the 10 fastest-growing jobs in Australia are accessible via apprenticeship or traineeship pathways.

Apprenticeships/ traineeships are fantastic ways to kick start your career in an industry you are passionate about. Earn while you learn: a hands-on opportunity to gain experience & work towards a nationally recognised qualification while getting paid!

## **PATHWAY**

After completing your apprenticeship, you will be qualified in your trade and can gain full employment, or you may wish to continue your studies.

1300 656 461

[wpcgroup.org.au/what-career-seekers-need-to-know](http://wpcgroup.org.au/what-career-seekers-need-to-know)

## **ORGANISATION**

### **MEGT**

## **COURSE DESCRIPTION**

As an apprentice or trainee, you get the benefit of structured and relevant competency-based training that teaches you skills you can use straight away.

You'll also be working, which means you're getting paid while you complete your training, as well as gaining valuable on-the-job experience.



As a registered Group Training Organisation (GTO), MEGT can employ you directly and place you with a Host Employer to complete your apprenticeship or traineeship. We'll remain your legal employer throughout your apprenticeship or traineeship. This means we'll pay your wages, monitor your training, and make sure you have the mentoring and support you need along the way.

In the meantime, your Host Employer will provide you with day-to-day work, supervision, and on-the-job training as you work towards a nationally accredited qualification.

### **PATHWAY**

Once you've completed your apprenticeship or traineeship, you'll have the expertise, experience and qualifications you need to take the next step in your career or further your education.

**13 63 48**

[info@megt.com.au](mailto:info@megt.com.au)

[megt.com.au/apprentices-and-trainees](https://megt.com.au/apprentices-and-trainees)

A photograph showing the backs of four students walking away from the camera on a path. They are wearing backpacks: a green one, a grey one, a blue one, and a pink one. The background is a soft-focus outdoor setting with trees and grass.

# Alternative school settings for VCE VM

If you do not think a mainstream school setting is best for you and you would like to continue your education, these alternative school settings might be the best option for you.

## **PATHWAY**

After completing a VCE Vocational Major, students can transition to further education and training, such as an apprenticeship, traineeship, a higher qualifications or full-time work. Other sections of this guide might help you find some direction about what to do next.

### **VCE VOCATIONAL MAJOR (VCE VM)**

**VCE VOCATIONAL MAJOR (VCE VM) IS A VOCATIONAL AND APPLIED LEARNING PROGRAM WITHIN THE VCE DESIGNED FOR YEAR 11 AND 12 STUDENTS WHO WISH TO PURSUE APPRENTICESHIPS, TRAINEESHIPS, TAFE STUDIES OR EMPLOYMENT.**

#### **VCE VM IS FOR:**

- Students looking to prepare for an

apprenticeship.

- Students seeking exposure to a broad range of skills to enable an informed decision regarding their preferred industry specialisation.
- Students seeking hands-on practical training.
- Students wanting to pursue further studies at TAFE.

## ORGANISATION

### COLLINGWOOD ALTERNATIVE SCHOOL

#### COURSE DESCRIPTION

Students in VCE VM classes participate in an integrated program that includes Personal Development, Work Related Skills, Literacy and Numeracy.

This program is designed for young people who have a desire to complete secondary education and undertake vocational education and training, in an area of interest.

CAS has a team of dedicated staff that use a variety of supportive strategies to allow flexible and adaptable learning.

[admin@cas.vic.edu.au](mailto:admin@cas.vic.edu.au)

[cas.vic.edu.au/curriculum.html](http://cas.vic.edu.au/curriculum.html)

## ORGANISATION

### LYNALL HALL COMMUNITY SCHOOL

#### COURSE DESCRIPTION

Lynall Hall Community School (LHCS) is a small, progressive, and inclusive government secondary school located in both Coburg and Richmond. LHCS offers small class sizes, and a willingness to provide flexible curriculum delivery and a high degree of individual support. All essential learning materials are provided and there is no school uniform.

At the school's Coburg and Richmond locations, students can work towards completing a VCE Vocational Major alongside participation in specialist VET

workshop programs: Automotive, Building and Construction, Furniture and Cabinet Making, Horticulture, Hospitality and Music Performance.

Other VCE studies (Art, English, Legal Studies, Mathematics, Psychology and Outdoor Education) are offered at Richmond. Additionally, for younger students, a Victorian Curriculum program that includes Hands-On Learning operates at the main Richmond site.

The school's programs have a strong focus on citizenship, social enterprise and building broad, transferable skills.

03 9428 4421

[lynall.hall.cs@education.vic.gov.au](mailto:lynall.hall.cs@education.vic.gov.au)

[lynallhall.vic.edu.au](http://lynallhall.vic.edu.au)

## ORGANISATION

### THE PAVILION SCHOOL

#### COURSE DESCRIPTION

The Pavilion School is a proud Victorian Government School that seeks to provide the highest standard of public education for young people aged 13-20 who have been disengaged or excluded from mainstream education.

The Pavilion School offers the Victorian Pathways Certificate (VPC) and VCE-Vocational Major (VCE-VM), youth work support, electives, and extension activities. Support from the wellbeing team includes counselling, mediation, restorative practices and health and wellbeing curriculum. The Pathways Program offers students a

tailored transition into employment and further education.

03 9470 2023

[pavilionschool.vic.edu.au](http://pavilionschool.vic.edu.au)

## ORGANISATION

### MELBOURNE CITY MISSION – THE HESTER HORN BROOK ACADEMY

## COURSE DESCRIPTION

Currently, three-course levels are offered at The Hester Hornbrook Academy - Foundation, Intermediate and Senior. Foundation courses are the equivalent of a Year 10 education. Completing Intermediate or Senior VCE Vocational Major provides students with a year 12 equivalent certificate and the opportunity for tertiary studies including TAFE, bridging courses to university, apprenticeships and broader employment options.

There are no formal entry requirements for VCE VM. Students can apply to enrol between the ages of 15 and 25. At the Academy, these courses are full-time study, but they are also flexible to each student's personal needs.

VM is an accredited Senior Secondary qualification which covers four strands:

- Literacy and Numeracy
- Work Related Skills
- Industry Specific Skills
- Personal Development Skills

1800 517 218

[admin@hhacademy.vic.edu.au](mailto:admin@hhacademy.vic.edu.au)

[mcm.org.au/services/learning/hester-hornbrook-academy](http://mcm.org.au/services/learning/hester-hornbrook-academy)

## ORGANISATION

### SYDNEY ROAD COMMUNITY SCHOOL

## COURSE DESCRIPTION

Sydney Road Community School (SRCS) is a small, progressive, government secondary school located in Brunswick. We value individuals and celebrate difference and want every student to feel they belong and know they will be looked after. Our school values, Learning, Respect, Safety and Opportunity.

We follow the Victorian Curriculum for students in Year 7-10 and for senior students we offer VCE including the Vocational Major stream, VET and the opportunity to enrol in School Based Apprenticeship and Traineeships (SBAT).

In the interest of minimising costs to our families, we have no fees, uniforms or book lists and camps are provided free of charge and run by the school staff. SRCS has three campuses, our mainstream campus in Brunswick, and learning spaces in Brunswick and Coburg.

The role of the learning spaces is to support students from Hume/Merri-bek secondary schools to re-engage in their local base school program.

03 93809417

[sydney.road.com@education.vic.gov.au](mailto:sydney.road.com@education.vic.gov.au)  
[sydneyrdcs.wordpress.com/about](http://sydneyrdcs.wordpress.com/about)

## ORGANISATION

### PRESTON RESERVOIR ADULT COMMUNITY EDUCATION (PRACE)

#### COURSE DESCRIPTION

Prace College delivers the Victorian Certificate of Education (VCE) over two campuses (Reservoir & Mernda). This program is for young people aged 15 to 18 who are looking for a non-mainstream alternative, it is an integrated program combining Vocational Major (VM) and Victorian Pathways Certificate (VPC).

Full time and Part time options available. Rolling enrolments: new students are welcome to join the program anytime during first, second and third terms should a place become available.

These courses are:

- Nationally recognised
- Delivered in a safe community setting
- Delivered in small class sizes
- Fantastically resourced with Youth Workers & Education Support

03 9462 6077

[office@prace.vic.edu.au](mailto:office@prace.vic.edu.au)

[prace.vic.edu.au/our-program](http://prace.vic.edu.au/our-program)

## ORGANISATION

### SWINBURNE UNIVERSITY OF TECHNOLOGY

#### COURSE DESCRIPTION

Swinburne delivers VCE VM to year 10, 11 and 12 students over one or two years.

Through VETDSS, students can study a range of certificates, apprenticeships, diplomas or even a university degree.

1300 794 628

[swinburne.edu.au/courses/planning-your-future](http://swinburne.edu.au/courses/planning-your-future)

## ORGANISATION

### MELBOURNE POLYTECHNIC

#### COURSE DESCRIPTION

Achieve your Senior School Certificate with Melbourne Polytechnic. The Victorian Certificate of Education Vocational Major course will give you the basic literacy and numeracy skills needed for you to go onto further education, training or employment. VCE Vocational Major at Melbourne Polytechnic aims to provide learners with skills, knowledge and attitudes to make informed choices about pathways to further education and employment. You will have access to libraries and independent learning services, in addition to passionate, experienced teachers who are there to help you learn.

The VCE VM program is for young people from 16 years of age who are interested in a vocational training pathway, and don't require an ATAR.

1300 635 276

[melbournepolytechnic.edu.au/study/vce/victorian-certificate-of-education/vocational-major](http://melbournepolytechnic.edu.au/study/vce/victorian-certificate-of-education/vocational-major)



## ORGANISATION

### NORTHERN COLLEGE OF THE ARTS AND TECHNOLOGY (NCAT)

#### COURSE DESCRIPTION

NCAT is a senior secondary government school providing individualised programs and pathways for Years 10-12 and Tertiary students wanting to pursue further study, employment or training.

NCAT runs specialist VCE VM programs for students who have a clear focus and definite passion. In these programs core subjects such as Literacy Numeracy, Personal Development Skills and Work Related Skills are tailored to suit the employment needs of the student's VET and career specialisation.

These include the Art Immersion VCE VM for students who want to pursue a career in the visual arts; Performance VCE VM for students who want to pursue a career in music, dance, sound production or theatre; Pre-apprenticeship VCE VM in automotive, building and construction, electrotechnology, engineering or plumbing for students wanting an apprenticeship.

The college also runs a General VCE VM. Practical skills are applied in real life settings, community activities, Structured Work Placements or schools-based apprenticeships within a chosen vocational field.

[ncat.vic.edu.au/category/senior-secondary/vce-vm](http://ncat.vic.edu.au/category/senior-secondary/vce-vm)

## VISUAL ARTS IMMERSION VCE VM

#### COURSE DESCRIPTION

NCAT's Visual Arts Immersion program is a full-time Year 11 and Year 12 Art and Design focused course for students with a strong interest and/or career ambitions in the Art and Design industry. VCE Vocational Major subjects and the VET Certificate II and III in Visual Arts are integrated to create a flexible, innovative curriculum model.

#### PATHWAY

Upon successful completion of the qualifications, students may choose to pursue further study or work in the arts. Many Visual Arts Immersion students progress to the NCAT Folio Preparation or NCAT Photography programs.

[ncat.vic.edu.au/visual-arts-immersion](http://ncat.vic.edu.au/visual-arts-immersion)

## PRE-APPRENTICESHIPS & TRADES VCE VM

#### COURSE DESCRIPTION

NCAT's Pre-Apprenticeships & Trades Program integrates a Year 11 and/or Year 12 VCE VM qualification with up to two VET certificates in each year. Students study the literacy and numeracy skills required for their chosen industry specialisation. Students also gain a White Card and complete Structured Work Placements with industry giving NCAT graduates a real edge in the workforce.

The program provides year 11 and 12 students with proven pathways into a broad range of trades, through hands-on



NC  
AT

# CERTIFICATE IV & DIPLOMA COURSES

DESIGN  
VISUAL ARTS  
PHOTOGRAPHY  
GUITAR MAKING  
SOUND PRODUCTION  
MUSIC PERFORMANCE

TAKE YOUR PASSION  
TO THE NEXT LEVEL

NORTHERN COLLEGE OF THE ARTS AND TECHNOLOGY  
62 Murray Road Preston | RTO 6736  
[ncat.vic.edu.au](http://ncat.vic.edu.au) | 03 9478 1333

experience and a unique package of qualifications that employers will appreciate.

Students elect one of four streams:

- Plumbing & Engineering,
- Electrical & Engineering,
- Auto & Engineering,
- Building Construction & Furnishing/  
Cabinet Making

### **PATHWAY**

After Completing the Pre-Apprenticeships & Trades Program, you will be ready to start an apprenticeship in your desired trade. If you are looking for an apprenticeship provider, have a look at the Apprenticeships and Traineeships section of this guide.

[ncat.vic.edu.au/senior-secondary/pre-apprenticeships-trade](https://ncat.vic.edu.au/senior-secondary/pre-apprenticeships-trade)

NCAT offers a broad range of study options for students who have completed Year 12. Some of these courses are designed to lead directly to employment, others are designed for people wanting a change in career direction, or to further develop their skills before undertaking advanced tertiary qualifications. The College is able to offer nationally accredited qualifications in the Arts & Technology. Their unique structure usually allows these to be studied without restrictions regarding previous qualifications, and without fee barriers relating to age or prior experience.

03 9478 1333

[ncat@education.vic.gov.au](mailto:ncat@education.vic.gov.au)

[ncat.vic.edu.au](https://ncat.vic.edu.au)

### **ORGANISATION**

**KANGAN INSTITUTE**

### **COURSE DESCRIPTION**

Kangan provides you with a practical, hands-on option to complete your VCE VM in year 11 & 12. This course focuses on being inclusive to all kinds of learners and is designed to prepare students to transition successfully into apprenticeships, traineeships, further education and training, university, or directly into employment.

Students completing the VCE Vocational Major will develop their skills and knowledge in areas relevant to employment and further studies, including literacy, numeracy, communication, IT and others from within their selected Streams and optional VET Certificate.

13 82 33

[enquiries@kangan.edu.au](mailto:enquiries@kangan.edu.au)

[kangan.edu.au/courses/department/english-and-foundation-studies/victorian-certificate-of-education-vocational-major-9850](https://kangan.edu.au/courses/department/english-and-foundation-studies/victorian-certificate-of-education-vocational-major-9850)



# Victorian pathways certificate

If you've missed a lot of school or have additional learning needs, the VPC will help you progress to further studies, which may include VCE Vocational Major, entry level TAFE, VET, or to get a job.

## **THE VICTORIAN PATHWAYS CERTIFICATE (VPC) IS A NEW INCLUSIVE AND FLEXIBLE CERTIFICATE.**

It offers an engaging curriculum and additional support for you to develop the work-related skills and capabilities you need to succeed.

While the VPC is not a senior secondary qualification, it is normally completed in year 11 and 12, but it is flexible so it can be started earlier or finished over a longer period than 2 years. The coursework is designed and delivered at a more accessible level than the VCE and VCE Vocational Major. You can study the VPC at your own pace and your teachers will assess your progress through a range of classroom learning activities.

## **KANGAN INSTITUTE**

Broadmeadows Campus  
13 82 33

[kangan.edu.au/courses/department/english-and-foundation-studies/victorian-pathways-certificate-9854](https://kangan.edu.au/courses/department/english-and-foundation-studies/victorian-pathways-certificate-9854)

## **THE PAVILION SCHOOL**

03 9470 2023

[pavilionschool.vic.edu.au](https://pavilionschool.vic.edu.au)

## **PRACE COLLEGE**

03 9462 6077

[office@prace.vic.edu.au](mailto:office@prace.vic.edu.au)

[prace.vic.edu.au/our-program](https://prace.vic.edu.au/our-program)



# Alternative school settings for VCE

If you would like to obtain your VCE but do not like the idea of going to a mainstream school or if you are returning to study, these programs might be a good fit for you.

## **VICTORIAN CERTIFICATE OF EDUCATION (VCE)**

### **ORGANISATION**

#### **KANGAN INSTITUTE**

### **COURSE DESCRIPTION**

The VCE course is suitable for young people that have completed (or partially completed) Year 11 or for students 18 years or older that have been out of full-time secondary education for one year.

VCE at Kangan Institute is designed to provide students with improved literacy, numeracy, personal and academic skills, preparing them for further study or employment.

Students in VCE also have the opportunity of combining their studies with a Vocational Education and Training (VET) Certificate

selected from a wide variety of offerings. The VCE course is an ideal pathway to further studies or employment.

**13 82 33**

[enquiries@kangan.edu.au](mailto:enquiries@kangan.edu.au)  
[kangan.edu.au/courses](http://kangan.edu.au/courses)

### **ORGANISATION**

#### **VICTORIA UNIVERSITY**

### **COURSE DESCRIPTION**

Expand your further study options and gain the necessary qualification to enter most certificate, diploma and bachelor degree courses.

The VCE (Victorian Certificate of Education) is the senior secondary school qualification (Year 11 and Year 12) issued by the Victorian Curriculum and Assessment



Authority (VCAA).

Studying the VCE as an adult has many advantages, including:

- Increased options for further study
- Improving your ATAR score
- Career change benefits
- A second chance to complete your secondary education qualification
- The opportunity to complete the certificate in one year (for adults returning to study)

03 9919 6100

[vu.edu.au/courses/vce-victorian-certificate-of-education-vce0000001](https://vu.edu.au/courses/vce-victorian-certificate-of-education-vce0000001)

## ORGANISATION

**NORTHERN COLLEGE OF THE ARTS  
AND TECHNOLOGY (NCAT)**

### COURSE DESCRIPTION

At NCAT you can embrace your passions by personalising the VCE to your areas of interest, choosing from a range of specialist subjects and VCE VET certificates in the arts and/or technologies in addition to standard VCE subjects.

Learn from teachers who are experts in their field and whose love for their subject extends beyond the classroom. Attend classes with like-minded students who chose NCAT because they could focus on areas of the arts and technologies that they love.

03 9478 1333

[ncat@education.vic.gov.au](mailto:ncat@education.vic.gov.au)

[ncat.vic.edu.au/category/senior-secondary/vce](https://ncat.vic.edu.au/category/senior-secondary/vce)

## PATHWAY

After completing VCE, you can apply for a tertiary course (undergraduate courses) at University. However, if you are unsure about going to University or what to study, you can do vocational training (VET/TAFE courses) to get a taste of different industries and expand your knowledge and skills.



# Short courses / Qualifications

If you would like to obtain a qualification but would prefer a supportive/ alternative environment, these courses could work for you.

## **INTRO TO HORTICULTURE & PERMACULTURE**

### **ORGANISATION**

**THE CERES COMMUNITY  
ENVIRONMENT PARK**

### **COURSE DESCRIPTION**

This course is designed as a Taster for those who are unsure as to whether accredited training is for them, or whether Horticulture is the right pathway or who are not able to commit to a full course at this stage.

### **PATHWAY**

After completing Introduction to Horticulture you decide that horticulture is the right pathway for you; you can continue to the Certificate II in Horticulture.

03 9389 0100

[ceres@ceres.org.au](mailto:ceres@ceres.org.au)

[school.ceres.org.au/vet](http://school.ceres.org.au/vet)

## **CERT II IN HORTICULTURE & PERMACULTURE**

### **ORGANISATION**

**THE CERES COMMUNITY  
ENVIRONMENT PARK**

### **COURSE DESCRIPTION**

Undertaking the Cert II in Horticulture at CERES provides students with a range of skills and units that are transferable to study further or a career in horticulture and other allied fields such as parks and gardens, nurseries and landscaping.

Students may be involved in propagation, planting and pruning trees and shrubs, landscaping and building, plant and weed identification, laying irrigation systems,

harvesting plants and applying environmentally sustainable work practices.

This course is perfect for students who enjoy working in the outdoors.

### **PATHWAY**

Students who complete their qualification may qualify for positions such as horticulture worker or go on to further study such as a Certificate III.

03 9389 0100

[ceres@ceres.org.au](mailto:ceres@ceres.org.au)

[school.ceres.org.au/vet](http://school.ceres.org.au/vet)

## **FASHION**

### **ORGANISATION**

#### **THE SOCIAL STUDIO**

### **COURSE DESCRIPTION**

The Social Studio Fashion School, in partnership with RMIT University, offers training in Certificate III in Clothing Production and Certificate IV in Textile Design and Development.

We welcome students from refugee backgrounds/ new migrant communities who have an interest in fashion or textiles. No prior schooling is required, and students with all levels of English / literacy are welcome to apply. Training occurs in a supportive and flexible industry setting. Activities are practical, hands-on, creative and fun.

### **PATHWAY**

After Completing accredited training with

The Social Studio, you can further your education by completing qualifications at a high level, such as a Diploma in your chosen area.

03 9417 2143

[school@thesocialstudio.org](mailto:school@thesocialstudio.org)

[thesocialstudio.org/about-us/the-school](http://thesocialstudio.org/about-us/the-school)

## **SCREEN & MEDIA**

### **ORGANISATION**

#### **YOUTHWORX**

### **COURSE DESCRIPTION**

In partnership with Melbourne Polytechnic we offer training in an accredited Certificate III in Screen and Media for young people 16 - 25 years who experience social and/or economic disadvantage or hardship.

Our classroom model has Youth Workers, Job Pathways Coordinator, Media Industry Professionals and Teacher working together to provide layered support that is designed to create the best possible opportunity for young people to tap into their own inherent creative potential.

### **PATHWAY**

After Completing accredited training at Youthworx, you can further your education by completing qualifications at a high level, such as a Diploma in your chosen area.

0432 799 708

[youthworx.org.au/](http://youthworx.org.au/)

[accreditedmediatraining](http://youthworx.org.au/accreditedmediatraining)



# Other qualifications

This section lists some of the organisations in the area that provide free TAFE courses.

## **FREE TAFE COURSES ALIGN WITH SKILLS AND JOBS THAT ARE IN DEMAND FROM VICTORIAN EMPLOYERS.**

### **FREE TAFE FOR PRIORITY COURSES**

#### **ORGANISATION**

##### **KANGAN INSTITUTE**

#### **COURSE DESCRIPTION**

The Free TAFE course list includes non-apprenticeship courses and pre apprenticeship courses that provide pathways to apprenticeships also known as pre-apprenticeships. Free priority courses lead to occupations in industries where there are likely to be more jobs. Some of them lead to work in critical areas like preventing family violence, rolling out the

National Disability Insurance Scheme and delivering our major infrastructure projects. Students who are eligible for the Free TAFE Courses initiative can study in one of the following courses at Kangan Institute.

The courses on offer are in industries such as Building/Trades, Health, Education, Accounting and Community Services.

13 82 33

[enquiries@kangan.edu.au](mailto:enquiries@kangan.edu.au)

[kangan.edu.au/courses/free-tafe](https://kangan.edu.au/courses/free-tafe)

#### **ORGANISATION**

##### **MELBOURNE POLYTECHNIC**

#### **COURSE DESCRIPTION**

The free priority course list includes 20 non-apprenticeship courses and 18 courses that provide pathways to appren-

ticeships (also known as ‘pre-apprenticeships’).

Free priority courses lead to occupations in industries where there are likely to be more jobs. Some of them lead to work in critical areas like preventing family violence, rolling out the National Disability Insurance Scheme in Victoria and delivering our major infrastructure projects.

The courses on offer are in industries such as Building/Trades, Health, Education, Accounting and Community Services.

**1300 635 276**

[info@melbournepolytechnic.edu.au](mailto:info@melbournepolytechnic.edu.au)  
[melbournepolytechnic.edu.au/study/free-tafe](http://melbournepolytechnic.edu.au/study/free-tafe)

## ORGANISATION

**VICTORIA UNIVERSITY POLYTECHNIC**

## COURSE DESCRIPTION

Free TAFE for Priority Courses will reduce the financial barrier for students wanting to train in courses that lead to jobs – in demand from Victorian employers. From The Free TAFE for Priority Courses program covers eligible students’ tuition fees for the full course duration. You’ll still need to pay other fees, such as student services fees or materials fees.

The free priority course list includes 20 non-apprenticeship courses and 18 courses that provide pathways to apprenticeships (also known as ‘pre-apprenticeships’).

Free priority courses lead to occupations in industries where there are likely to

# Skills to take you places

**Choose from over 120 courses and build your new future at Kangan Institute.**

VCE Vocational Major & Victorian Pathways Certificate  
Hair, Barbering, Beauty & Fashion | Hospitality, Cookery & Baking  
Automotive | Trades & Industrial | Health & Community  
Animals, Plants & Sciences | Business, Accounting & IT

**42 Free TAFE courses available\***

**Apply now: 13 TAFE (13 8233) | [kangan.edu.au](http://kangan.edu.au)**

RTO No. 3077 | CRICOS Provider No. 01218G | Some or all of this training is delivered with Victorian and Commonwealth Government funding.

\*Free TAFE on selected courses only. Eligibility criteria apply. Other fees and charges may apply. Find out more at [freetafevic.gov.au](http://freetafevic.gov.au)



**Unleash You**

**TAFE VICTORIA**

be more jobs. Some of them lead to work in critical areas like preventing family violence, rolling out the National Disability Insurance Scheme in Victoria and delivering our major infrastructure projects. The courses on offer are in industries such as Building/Trades, Health, Education, Accounting and Community Services.

1300 82 33 87

[vupolytechnic.edu.au/free-tafe](http://vupolytechnic.edu.au/free-tafe)

## ORGANISATION

### RMIT

#### COURSE DESCRIPTION

Free TAFE gives more Victorians the chance to study at TAFE. Eligible students do not pay tuition fees for a range of vocational qualifications.

RMIT are training people for priority jobs that are in-demand and creating opportunities for individuals to re-skill in industries that are most likely to be in-demand in the post COVID-19 economy. If you've lost your job or experienced reduced

hours due to the coronavirus (COVID-19) pandemic, you might be eligible for a Free TAFE course.

Free TAFE eligibility: Any Australian citizen or permanent resident or a New Zealand citizen is eligible to do one Free TAFE for priority course in Victoria if they meet the following criteria:

- under 20 or upskilling
- aged under 20 (regardless of any other qualifications they might hold)
- are 20 or older and enrolling in a course that is a higher qualification than the highest qualification previously attained

The courses on offer are in industries such as Building/Trades, Health, Education, Accounting and Community Services.

03 9925 2000

[rmit.edu.au/study-with-us/applying-to-rmit/local-student-applications/fees/fees-by-level-of-study/vocational-study/free-tafe-for-priority-courses](http://rmit.edu.au/study-with-us/applying-to-rmit/local-student-applications/fees/fees-by-level-of-study/vocational-study/free-tafe-for-priority-courses)

## PATHWAY

Depending on the course you choose, you can continue your education by completing courses at higher levels, or you could decide to find employment. Some of the courses can lead to an apprenticeship.





# Other Support Programs

These programs provide intensive and if needed, individual support to help you re-engage with education, training and employment.

## SKILL UP WITH SCARF

### ORGANISATION

#### SCARF

### COURSE DESCRIPTION

Skill Up with Scarf is a three-day program designed so that participants can learn basic hospitality skills, grow their knowledge of the hospitality industry in Melbourne, and get ready to launch into employment thanks to awesome, practical job readiness workshops and valuable certificate training. And because coffee is such an integral part of Melbourne hospitality culture, it includes one session of hands-on espresso coffee training thanks to our partnership with Five Senses Coffee.

The program is available to young people (18- 28) seeking protection, and from a

refugee or migrant background. We aim, through training, mentoring and paid work experience, to help them to overcome their barriers to employment.

### PATHWAY

Skill up with Scarf helps provide skills in the hospitality industry. You may wish to further your education, training or gain employment after being involved in the program.

Neil Baxendale: 0479 038 240

[jobready@scarfcommunity.org](mailto:jobready@scarfcommunity.org)

[scarfcommunity.org/skill-up-with-scarf](https://scarfcommunity.org/skill-up-with-scarf)



## **ARTFUL DODGERS STUDIOS**

### **ORGANISATION**

#### **JESUIT SOCIAL SERVICES**

### **COURSE DESCRIPTION**

Artful Dodgers Studios, a program of Jesuit Community College, is a flexible and welcoming studio space where marginalised young people can create art and music with the support of experienced artists and musicians. Artful Dodgers

Studios aims to:

- Engage at-risk young people through art and music
- Increase young people's artistic and employability skills, social connection and self-esteem
- Encourage young people to re-engage positively with learning.

### **PATHWAY**

While or after engaging with Artful Dodgers Studio, you may wish to complete formal qualifications to learn new skills and increase your chances of employment.

03 9415 8700

[danielle.sherry@jss.org.au](mailto:danielle.sherry@jss.org.au)

[jss.org.au/what-we-do/mental-health-and-wellbeing/artful-dodgers-studios](http://jss.org.au/what-we-do/mental-health-and-wellbeing/artful-dodgers-studios)

## **VISIONARY IMAGES**

### **ORGANISATION**

#### **VISIONARY IMAGES**

### **COURSE DESCRIPTION**

Visionary Images is a not-for-profit arts or-

ganisation dedicated to creating, engaging and developing young people with experience of hardship. Our target community is 8 to 25-year-olds, particularly those who are disadvantaged by experiences of exclusion/alienation from mainstream education, mental health issues, behavioural issues, social isolation, drug/alcohol misuse, childhood neglect/abuse, and contact with the judicial system, unemployment and geographic isolation.

At Visionary Images, young people and artists collaborate to develop, produce and exhibit public art. Through creative projects, our young people develop life skills, define the times they live in, take control of their uncertainty and make a positive change in the world by contributing to the communities in which they live.

### **PATHWAY**

While or after engaging with Visionary Images, you may wish to complete formal qualifications to learn new skills and increase your chances of employment.

03 9427 1351

[visionaryimages.org](http://visionaryimages.org)

## **RECONNECT**

### **ORGANISATION**

#### **PRESTON RESERVOIR ADULT COMMUNITY EDUCATION (PRACE)**

### **COURSE DESCRIPTION**

Funded by the Department of Education, Reconnect provides individual support to plan a return to education, assisting

program participants in obtaining the skills needed to pursue meaningful employment in their chosen career.

Reconnect Case Workers conduct a holistic assessment of individual circumstances, discuss goals and aspirations, provide career advice and guidance, as well as assist with all aspects of enrolment into accredited training.

### **PATHWAY**

Reconnect will help you choose the right training to get you in the right direction to your chosen career.

0457 892 893

[prace.vic.edu.au/reconnect](http://prace.vic.edu.au/reconnect)

## **NAVIGATOR PROGRAM**

### **ORGANISATION**

**DEPARTMENT OF EDUCATION AND TRAINING**

### **COURSE DESCRIPTION**

The Navigator program supports young people aged 12-17 years who are not connected to schools at all or are at risk of disengaging.

It provides intensive case management and assertive outreach support to disengaged learners. The program works with these young people and their support networks to return them to education.

### **PATHWAY**

The Navigator Program will help you

re-engage with education and help you find the right path for you.

[navigator@edumail.vic.gov.au](mailto:navigator@edumail.vic.gov.au)

[www2.education.vic.gov.au/pal/navigator-program/guidance](http://www2.education.vic.gov.au/pal/navigator-program/guidance)

## **YCONNECT**

### **ORGANISATION**

**CVGT**

### **SERVICE DESCRIPTION**

On leaving school, there are many paths to take – further study, travel, learning a trade or getting a job. There are times when you need help and support to get you on track and heading in the right direction.

YConnect is a youth specialist program.

The program is voluntary and focusses on supporting vulnerable young people aged 15-24. YConnect is for young people who are experiencing barriers to employment for a range of reasons, which could include:

- Left school, unemployed and struggling to find work
- Want to leave school and are worried about finding work
- No formal skills, qualifications or experience
- Living with disability, mental health issues or trauma
- Is a refugee or an asylum seeker, and English isn't their first language
- Involved in the justice system or

experiencing family violence

YConnect program gives young people the support, training and life skills they need to start out on their career path and find sustainable employment.

**13 28 48**

[cvgt.com.au/cvgt-employment-programs/yconnect](http://cvgt.com.au/cvgt-employment-programs/yconnect)



# University entry options

If you didn't finish high school or didn't get an ATAR and now think University is the best pathway for you, don't worry. Many Universities now have pathway options for studying an undergraduate degree.

## LATROBE ASPIRE PREPARE

### ORGANISATION

**LATROBE UNIVERSITY**

### COURSE DESCRIPTION

Latrobe have created Aspire Prepare to give students the opportunity to study 3-6 micro-subjects during years 11 & 12. Completing micro subjects can help you to receive a Latrobe entrance score to get into the course you want instead of relying on your ATAR alone. Subjects are free and delivered online, which allows you the flexibility to fit it in with other school commitments.

**1300 135 045**

[latrobe.edu.au/study/aspire/prepare](https://latrobe.edu.au/study/aspire/prepare)

## AUSTRALIAN CATHOLIC UNIVERSITY (NON-YEAR 12 ACCESS)

### ORGANISATION

**AUSTRALIAN CATHOLIC UNIVERSITY/  
AUSTRALIAN CATHOLIC COLLEGE**

### COURSE DESCRIPTION

By studying a pathway certificate or diploma, you can take advantage of lower entry requirements to begin studying what you love. We will then use any completed grades to help secure your spot in a more advanced course.

We offer programs in a wide range of study areas, applying is easy, and we're here to help you if you get stuck. You can move through qualification levels by gaining full or partial recognition for the pathway studies you complete.

We will use completed grades from your pathway course to calculate your entry score for admission to a Bachelor's degree.

## **PATHWAY**

If you complete a pathway diploma, you may then be able to credit this qualification to a corresponding Bachelor's degree.

1300 275 228

[acu.edu.au/study-at-acu/admission-pathways/choose-your-pathway-or-entry-program/pathway-certificates-and-diplomas](http://acu.edu.au/study-at-acu/admission-pathways/choose-your-pathway-or-entry-program/pathway-certificates-and-diplomas)

## **DEAKIN UNIVERSITY (NON-YEAR 12 ACCESS)**

### **ORGANISATION**

**DEAKIN UNIVERSITY / DEAKIN COLLEGE**

### **COURSE DESCRIPTION**

If you didn't complete Year 12 or didn't get a high enough ATAR, don't panic – you don't have to give up your dream of studying at Deakin. You can fast-track your entry straight into a Deakin degree by completing a diploma or a postgraduate degree qualifying program at Deakin College.

## **PATHWAY**

After completing your studies at Deakin College, you could move straight into the second year of your chosen degree at Deakin University.

1800 693 888

[deakin.edu.au/courses/entry-pathways/deakin-college](http://deakin.edu.au/courses/entry-pathways/deakin-college)

## **LA TROBE UNIVERSITY (NON-YEAR 12 ACCESS)**

### **ORGANISATION**

**LA TROBE UNIVERSITY**

### **COURSE DESCRIPTION**

Study our free university preparation program gain entry to Diploma and undergraduate courses.

La Trobe's Enabling Programs provide strong foundational skills and strategies for learning and prepares students for university on successful completion of the program.

Specifically:

- Provides students with academic skills
- Builds the confidence to study
- Equips students to make decisions about future learning
- Establishes a pathway to continuing education.

These programs provide a University experience within a supported and safe learning environment. Along with the opportunity to develop your study fitness, you will build your academic skills, share ideas and overcome challenges.

## **PATHWAY**

This program with facilitating your path to:

- La Trobe University - students who complete this program can apply for

a wide range of courses at La Trobe. The required grades vary for different classes can help you with detailed information about the opportunities for university study.

- TAFE - we have partnership programs with TAFEs
- Workforce - the academic skills gained from this program are easily transitioned into a professional environment.

1300 52 8762

[latrobe.edu.au/study/apply/pathways/undergraduate-non-year-12/tpp](http://latrobe.edu.au/study/apply/pathways/undergraduate-non-year-12/tpp)

## MONASH UNIVERSITY (NON- YEAR 12 ACCESS)

### ORGANISATION

#### MONASH UNIVERSITY

### COURSE DESCRIPTION

There's more than one way to become a Monash student. If your goal is to get a degree and use it to improve yourself, your community or the lives of others, Monash is the place for you.

Most of our undergraduate domestic students enter via direct entry. If you've completed Year 12, the IB, or an equivalent qualification in Australia, and meet all the entry requirements, then you are eligible to apply.

If you don't meet the requirements for direct entry, consider these options:

- Diploma of Tertiary Studies

- Diploma of Higher Education
- Monash Access Program
- Single units
- Indigenous pathways
- TAFE qualifications
- Monash College diplomas

### PATHWAY

After completing the pathway option of your choice, you can then apply to Monash University to undertake a Bachelor's degree of your choosing.

03 9902 6000

[monash.edu/study/how-to-apply/domestic-student-applications/entry-schemes](http://monash.edu/study/how-to-apply/domestic-student-applications/entry-schemes)

## RMIT UNIVERSITY (NON-YEAR 12 ACCESS)

### ORGANISATION

#### RMIT UNIVERSITY

### COURSE DESCRIPTION

Recognised pathways provide opportunities for you to transfer from one RMIT program to another. Being acknowledged for the previous study may reduce the duration of your program and save you money.

Previous studies may be recognised in one of two ways:

- Completed or partly completed a certificate, diploma and advanced diploma qualifications can be credited towards a degree

- Partially completed degree studies may be credited to other RMIT programs.

Different courses at RMIT have different pathway courses/options, check out the below link and see what your area of interest requires;

[pathways.rmit.edu.au/interests](https://pathways.rmit.edu.au/interests)

## **PATHWAY**

After completing the pathway options, you will be eligible to start studying for a Bachelor's Degree at RMIT.

03 9925 2000

[rmit.edu.au/study-with-us/applying-to-rmit/local-student-applications/pathways](https://rmit.edu.au/study-with-us/applying-to-rmit/local-student-applications/pathways)

## **SWINBURNE UNIVERSITY OF TECHNOLOGY (NON-YEAR 12 ACCESS)**

### **ORGANISATION**

**SWINBURNE UNIVERSITY OF TECHNOLOGY**

### **COURSE DESCRIPTION**

Gain entry to a university degree through the Early Entry Program or with the completion of an eligible diploma.

#### **Early Entry Program**

Early Entry Program means you can apply to Swinburne early and ATAR-free. When you apply for a course in the Early Entry Program, your application is assessed using a recommendation from your school instead of your ATAR. This program does not include all courses. If your course is not available, consider studying the diploma for direct entry through TAFE.

ma for direct entry through TAFE.

## **Guarantee entry from TAFE**

Studying a diploma or advanced diploma at Swinburne is great for students who miss out on direct entry to a degree or who would benefit from a more supportive style of learning. Their content is based on bachelor degree courses, but you will have more contact hours, smaller class sizes, and more one-on-one time with your teachers.

## **PATHWAY**

Successful completion provides entry into a bachelor's degree, with advanced standing of up to one year of full-time study (depending on the degree and major that you progress to).

1300 794 628

[swinburne.edu.au/courses/planning-your-future/entry-into-university-from-vce](https://swinburne.edu.au/courses/planning-your-future/entry-into-university-from-vce)

## **MELBOURNE UNIVERSITY (NON-YEAR 12 ACCESS)**

### **ORGANISATION**

**THE UNIVERSITY OF MELBOURNE**

### **COURSE DESCRIPTION**

To be eligible for this pathway, you must:

- be aged 23 years or older
- be an Australian or New Zealand citizen, an Australian permanent resident, or hold a permanent humanitarian visa
- have no qualifications from the past



seven years that could be used as a basis for your application. If you have studied a TAFE course during the past seven years, this may not preclude you from being eligible for the non-school leaver entry pathway – check with us to find out.

To be eligible for an offer, you must meet course prerequisites and satisfy any other extra course requirements; and demonstrate your likelihood to succeed in tertiary study by achieving competitive results in one of the following:

- the Special Tertiary Admissions Test (STAT) - both Written English and Multiple Choice sections, or
- the Scholastic Aptitude Test (SAT) - all sections, or
- 50 points (typically four subjects) of single-subject CAP study in assessed mode (with an overall average of at least 75%); and
- Satisfy the University's English Language Requirements.

### **PATHWAY**

After completing the required prerequisites for eligibility and completing the access scheme, you can go on to complete a bachelor's degree at the University of Melbourne.

**13 6352**

[study.unimelb.edu.au/how-to-apply/special-entry-access-schemes/access-melbourne-undergraduate](http://study.unimelb.edu.au/how-to-apply/special-entry-access-schemes/access-melbourne-undergraduate)

## **VICTORIA UNIVERSITY (NON-YEAR 12 ACCESS)**

### **ORGANISATION**

#### **VICTORIA UNIVERSITY**

### **COURSE DESCRIPTION**

Are you a student aged 16-19 who hasn't completed Year 11, Year 12, or equivalent? We offer a wide range of programs for early school leavers, run by our TAFE division, Victoria University Polytechnic. Victoria University Polytechnic focuses on helping you achieve your immediate goal – whether that is finding work, gaining a trade, or starting a pathway into further education at university.

We have various connections between courses that help you move from TAFE courses at Victoria University Polytechnic through to undergraduate courses (bachelor degrees) at VU. We call these connections between our courses 'pathways'.

Pathways can put your dream qualification within reach, regardless of your educational background. Many of our TAFE courses are also structured to offer you credit for future study. This means you might be able to finish your next course sooner.

### **PATHWAY**

After completing a pathway option, you can then apply to Victoria University to undertake a bachelor's degree of your choosing.

**03 9919 6100**

[vu.edu.au/study-at-vu/courses/pathways-to-vu](http://vu.edu.au/study-at-vu/courses/pathways-to-vu)



# Career advice and support

This section lists some of the organisations in the area that provide free career counselling and support.

## CAREER COUNSELLING (FREE)

### ORGANISATION

#### **JOBS VICTORIA CAREER COUNSELLORS SERVICE**

Jobs Victoria Career Counsellors provide free personalised career guidance to Victorians who are looking for work, are underemployed, unsure of what to do or who are working but looking for a career change. They will help you understand your career options and give you the necessary tools and confidence to pursue them.

Counselling services are online and provided by qualified career practitioners by the CEAV.

[ceav.vic.edu.au/jobs-victoria-career-counsellors-service](http://ceav.vic.edu.au/jobs-victoria-career-counsellors-service)

### ORGANISATION

#### **MELBOURNE POLYTECHNIC SKILLS AND JOBS CENTRE**

Skills and Jobs Centres should be your first port of call when you are looking to enter the workforce, start training or re-skill. Skills and Job Centre provides expert advice on training and employment opportunities.

Skills and Jobs Centres provide free expert advice and support.

Library Building C, 77 St Georges Road, Preston. 03 9269 8400

[melbournepolytechnic.edu.au/locations/skills-and-jobs-centre](http://melbournepolytechnic.edu.au/locations/skills-and-jobs-centre)

## SUPPORT SERVICES

### CENTRELINK

Centrelink can help in many ways. Not only do they deliver welfare and support services, but they also provide a range of services that are designed to help you make decisions about education, training and employment.

For further information about seeking support, to find out if you're eligible for payments, or to register, contact Centrelink 13 24 90

[servicesaustralia.gov.au](https://servicesaustralia.gov.au)

Visit your local Centrelink service centre:

**DAREBIN:** 251 Murray Rd, Preston

**MERRI-BEK:** 172-186 Moreland Rd,  
Brunswick

**YARRA:** Level 1/313 Victoria St,  
Abbotsford

are not accessing financial payments, if you are not working or studying full-time and have the right to work in Australia.

To find out more about Workforce Australia and how it can help, go to [workforceaustralia.gov.au](https://workforceaustralia.gov.au) or phone the Job Seekers Support Hotline on 1800 805 260

You can also search for providers at [workforceaustralia.gov.au/individuals/coaching/providers](https://workforceaustralia.gov.au/individuals/coaching/providers)

## SUPPORT FOR FINDING WORK

### WORKFORCE AUSTRALIA

Workforce Australia is a new government platform that provides employment assistance to all job seekers, including young job seekers.

This service is generally available if you receive income support payments such as Youth Allowance, or other payments. However, you may still be able to volunteer for Workforce Australia services if you

# Local youth services

**YOUR LOCAL CITY COUNCIL IS COMMITTED TO ENSURING THAT YOUNG PEOPLE ARE GIVEN THE OPPORTUNITY TO CONTRIBUTE AND BENEFIT FROM A RANGE OF EDUCATIONAL, SOCIAL AND CULTURAL ACTIVITIES.**

Check out your local city council to see what services are available to assist in creating a positive pathway for you. Programs and services are accessed in person at the youth centres.

## DAREBIN YOUTH SERVICES

Darebin Youth Services supports young people aged 12-24 who live, work and play in Darebin. They provide a safe and welcoming spaces and offer a wide range of skill development and leadership opportunities, events, social activities, and linkages to specialised support services.

03 8470 8470

[darebin.vic.gov.au/community-and-pets/darebin-youth-services](http://darebin.vic.gov.au/community-and-pets/darebin-youth-services)

## THE HUB @ NORTHLAND

At the Hub, you can get job support and access legal aid and housing. There is also free use of their computers, music studio, games, kitchen and chill-out zone.

Northlands Shopping Centre, Preston.

## MERRI-BEK YOUTH SERVICES

Merri-bek Youth is a free service for young people aged between 12-24 years, living,

working or studying in Merri-bek. You can access a range of programs and services such as Merri-bek Youth Ambassador, Amped Up, Homework Support and more.

[merri-bek.vic.gov.au/living-in-merri-bek/community-services/youth](http://merri-bek.vic.gov.au/living-in-merri-bek/community-services/youth)

## OXYGEN YOUTH SPACE

Drop into Oxygen Youth Space, a fun, safe, inclusive and accessible space. Oxygen is a free service with a range of activities to explore.

4-8 Gaffney St, Coburg North.

03 9389 8640

## YARRA YOUTH SERVICES

Yarra Youth Services offers a variety of group programs, activities and events for young people aged 12-25 years who live, work or study in Yarra. They also offer youth support programs and provide education, training and employment assistance. Programs include; Future Pathway, Swimming, Art, Music, DJ Skills and more.

[yarracity.vic.gov.au/services/young-people](http://yarracity.vic.gov.au/services/young-people)

## YARRA YOUTH CENTRES

Drop into one of the youth centres from 9 am to 5.30 pm, Monday to Friday.

**Yarra Youth Centre - Fitzroy**

156 Napier Street, Fitzroy.

**Richmond Youth Hub**

110 Elizabeth Street, Richmond.

03 9205 5555

**FREE  
WORKSHOPS  
SPACES &  
SUPPORT  
FOR 12 - 24s**



*We are*  
**MERRI-BEK  
YOUTH**

@MERRI\_BEKYOUTH

✦ ... **YARRA YOUTH SERVICES** ... ✦

YARRA YOUTH SERVICES IS FOR YOUNG PEOPLE AGED 12 AND 25 WHO LIVE, WORK, STUDY OR HAVE A CONNECTION TO YARRA.

WE RUN GROUP PROGRAMS, ACTIVITIES AND EVENTS AT THE:  
**YARRA YOUTH CENTRE (FITZROY) AND RICHMOND YOUTH HUB,**

AS WELL AS OTHER COMMUNITY VENUES ACROSS THE MUNICIPALITY.

YARRA YOUTH SERVICES ALSO HAS A YOUTH SUPPORT PROGRAM AND PROVIDES EDUCATION, TRAINING AND EMPLOYMENT ASSISTANCE.

FOR MORE INFORMATION ABOUT YARRA YOUTH SERVICES, CONTACT:



@YARRAYOUTHSERVICES  
@RICHMONDYOUTHUB



9205 5555



## Youth Services – City of Darebin

Darebin's Youth Services team supports young people aged 12 to 25 who live, work and play in Darebin. We provide safe and welcoming spaces and offer a wide range of skill development and leadership opportunities, events, social activities and linkages to specialised support services.

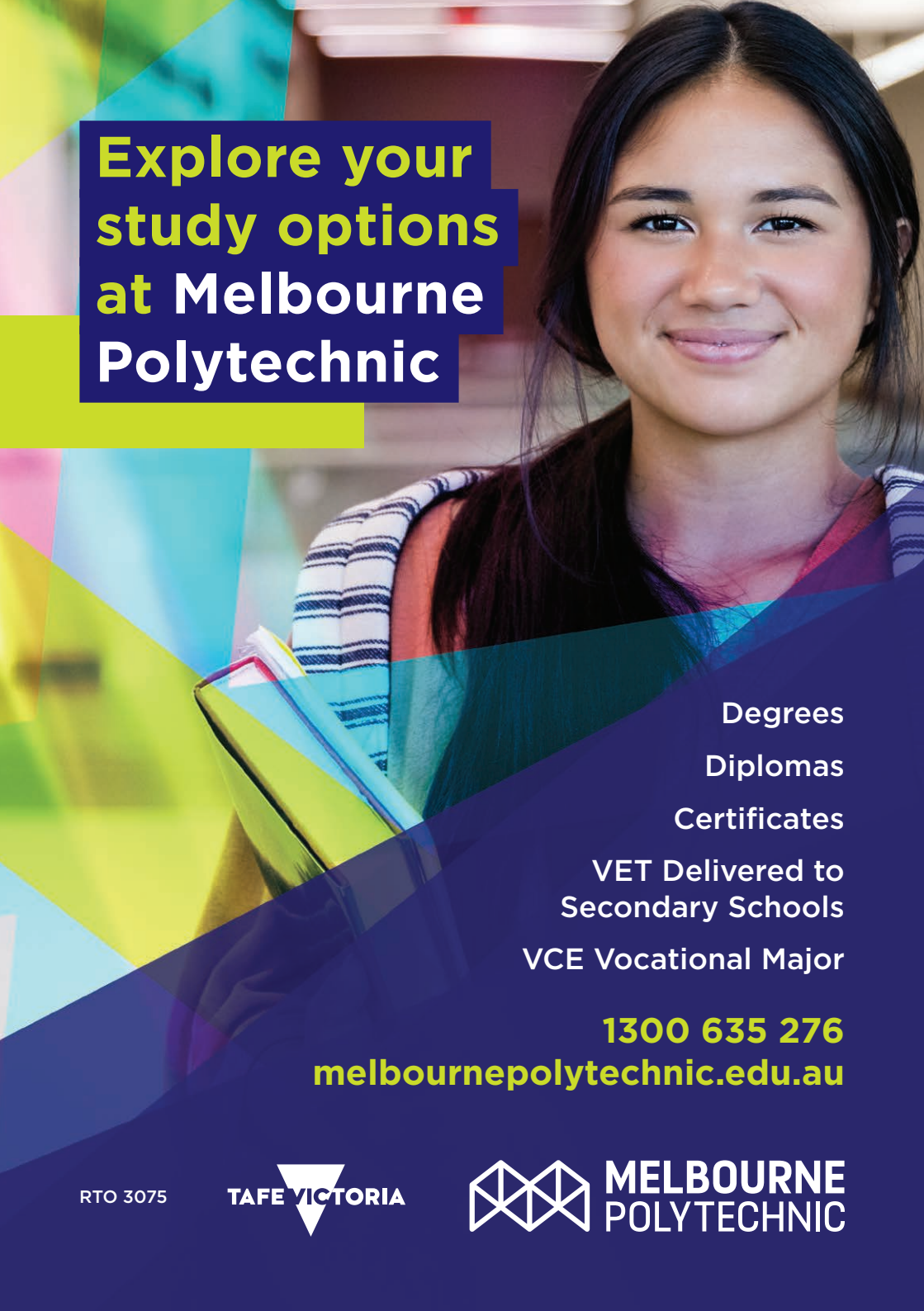
### Our services include:

- Decibels Youth Music and Arts where young people can use our professional music studio spaces, make and record music, develop their skills in music production and event management, and connect with people in the music and arts community.
- The Hub where young people can access support around employment, legal aid, housing and health; socialise and meet other like-minded young people; participate in skill development activities; and use the entry-level music studio.
- The Outreach and Community team who provide support and services to young people in schools, skate parks and other public spaces.
- The Young Citizen Jury which offers young people the opportunity to develop their leadership skills, talk about the issues that matter to them most, and influence decision making at the local government level.

For more information please call us on 03 8470 8926 or send an email to [youthservices@darebin.vic.gov.au](mailto:youthservices@darebin.vic.gov.au). We'd love to hear from you!







# Explore your study options at Melbourne Polytechnic

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VCE Vocational Major

**1300 635 276**

**[melbournepolytechnic.edu.au](http://melbournepolytechnic.edu.au)**

RTO 3075



**MELBOURNE  
POLYTECHNIC**