

Health Check for your school



Strategy	Actions
<p>Maximise the accuracy and effectiveness of student absence data to support strategic approaches and the early identification of at risk students</p>	<ul style="list-style-type: none"> • Development of consistent and accurate roll marking and data management procedures • Accurate and correct use of CASES 21 codes • Regular analysis of data using a variety of data reports • Effective student enrolment and transfer procedures • Regular data clean ups • Feedback of data to parents and students
<p>Adopt a strategic approach to improving student attendance</p>	<ul style="list-style-type: none"> • Attendance made a clear priority in Strategic Plan and Annual Implementation Plans • An Attendance Improvement Team established with supported leadership • Clear and achievable goals and targets established • Evidence utilised to develop and evaluate strategies
<p>Promote a culture of attendance and punctuality through the establishment of high and clear shared community expectation</p>	<ul style="list-style-type: none"> • Development of workable policy documents which include clear statements of expectations and roles • Regular and effective statements in all school publications and at all available forums • Individual class expectations developed and attendance focused class activities implemented
<p>Develop an effective professional learning program for all staff</p>	<ul style="list-style-type: none"> • Regular discussion and activities in staff meetings • Establish shared understandings of absence causal factors and appropriate improvement strategies • Discussion of attendance strategies in staff performance meetings • Training sessions for data entry and management personnel
<p>Prevent student absence through the development of engaging, purposeful and safe learning environments</p>	<ul style="list-style-type: none"> • Effective transition support programs • Effective student wellbeing programs and student mentoring structures • Instructional practice which supports student engagement and student growth • Action research projects linking teaching and learning approaches with positive student attendance • Provision of out of hours programs • Provision of careers and pathways counselling
<p>Provide effective support for students at risk of non-attendance and their parents</p>	<ul style="list-style-type: none"> • Immediate and apparent follow-up to individual student absence • Organisation of Attendance meetings • The use of Individual Student Attendance Improvement Plans • The use of Student Absence Plans and Return to School Plans • The establishment of Student Support Groups for individual student
<p>Maximise student attendance through the development of links and partnerships with key stakeholders and community groups</p>	<ul style="list-style-type: none"> • Referral of students and parents for support particularly for cases of chronic absence • Development of collaborative programs to support engagement and wellbeing • Regular communication and cooperation with DET Regional Office including referral of parents