

**Table 2:** Example of a final set of activities selected for inclusion in a transition program

Area \ Phase	Preparation	Transfer	Induction	Consolidation
<b>Administrative</b>	<ul style="list-style-type: none"> <li>Transition team meetings begin</li> <li>Year 7 adviser meets with primary school teachers</li> <li>Speak at student/parent meetings</li> </ul>	<ul style="list-style-type: none"> <li>Transition team meetings*</li> <li>Speak at primary schools' parent information evenings</li> <li>Exchange of student data</li> <li>Special needs students – interviews and orientation</li> </ul>	<ul style="list-style-type: none"> <li>Transition team meetings*</li> <li>Joint primary–secondary teacher meetings to discuss student progress and issues</li> </ul>	<ul style="list-style-type: none"> <li>Transition team meetings*</li> <li>Joint primary–secondary meetings to discuss student progress and issues*</li> <li>Evaluate student/parent information on the secondary school web site</li> </ul>
<b>Social and personal</b>	<ul style="list-style-type: none"> <li>Year 5/6 attend secondary school musical production</li> <li>Year 5/6 students/parents attend secondary school open day during Education Week</li> <li>Year 7/8 students perform at primary schools' gala day</li> </ul>	<ul style="list-style-type: none"> <li>Year 6 student/parent open day, including orientation tour and 'taster' lessons</li> <li>Year 6 orientation day, with Year 6 students in Year 7 class groups plus 'taster' lessons</li> <li>Year 7 students visit old school</li> </ul>	<ul style="list-style-type: none"> <li>Year 7 welcome assembly</li> <li>Year 7 orientation program</li> <li>Year 7/10 peer support program</li> <li>Year 7 health and fitness day</li> <li>Year 7 camp</li> </ul>	<ul style="list-style-type: none"> <li>Peer tutoring for Year 7/8 students</li> <li>Year 8 camp</li> </ul>
<b>Curriculum</b>	<ul style="list-style-type: none"> <li>Gifted and talented program, including collaborative Internet project*</li> <li>Students use secondary school specialist facilities*</li> <li>Joint school development day on pedagogy and curriculum</li> <li>Establish team to develop a curriculum framework statement for technology 5–8</li> </ul>	<ul style="list-style-type: none"> <li>Gifted and talented program, including collaborative Internet project*</li> <li>Students use secondary school specialist facilities*</li> <li>5–8 curriculum meetings*</li> <li>Technology 5–8 curriculum framework completed</li> </ul>	<ul style="list-style-type: none"> <li>Gifted and talented program, including collaborative Internet project*</li> <li>5–8 curriculum meetings*</li> <li>Technology 5–8 curriculum framework implemented</li> </ul>	<ul style="list-style-type: none"> <li>Gifted and talented program, including collaborative Internet project*</li> <li>5–8 curriculum meetings*</li> <li>Technology 5–8 curriculum framework implemented*</li> </ul>
<b>Pedagogy</b>	<ul style="list-style-type: none"> <li>Joint primary–secondary school development day on pedagogy and curriculum</li> <li>Teacher observations</li> </ul>	<ul style="list-style-type: none"> <li>5–8 pedagogy meetings – Quality Teaching*</li> <li>Teacher observations, cooperative teaching</li> </ul>	<ul style="list-style-type: none"> <li>5–8 pedagogy meetings – Quality Teaching*</li> <li>Teacher observations, cooperative teaching*</li> </ul>	<ul style="list-style-type: none"> <li>5–8 pedagogy meetings – Quality Teaching*</li> <li>Cooperative teaching*</li> </ul>
<b>Management of learning</b>	<ul style="list-style-type: none"> <li>Lessons and directed activities in the development of study skills, problem-solving, time management, decision making, thinking skills, social skills</li> </ul>	<ul style="list-style-type: none"> <li>Year 6 'focus on learning' mornings</li> <li>Student choice within classroom units of work</li> </ul>	<ul style="list-style-type: none"> <li>Year 7 'focus on learning' days</li> <li>Student choice within units of work and assessment</li> <li>Teacher meetings and student interviews to address progress</li> <li>Year 7 parent evening about 'Helping your child learn'</li> </ul>	<ul style="list-style-type: none"> <li>Year 8 'focus on learning' days</li> <li>Student choice within units of work and assessment</li> <li>Academic support for struggling students</li> <li>Year 8 parent evening about 'Helping your child learn'</li> </ul>

\* Ongoing program or activity